**Ref: ESP/ESAChair25/\_\_**

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**CHAIR OPPORTUNITY**

**CANDIDATE APPLICATION FORM**

Thank you for taking the time to consider joining the EastSide Arts Board, including membership of the EastSide Partnership Board.

As well as providing strategic leadership to EastSide Arts the role also focuses on 3 particular areas;

1. Relationships, Networks and Knowledge with the Arts and Cultural sectors
2. Financial Management and Business Planning
3. Commercial Income Generation and Fundraising Strategies.

When you are completing the form, please give us all relevant information about your experience in any or all of these areas.

Shortlisting decisions will only be made on this particular information. We will treat all documents and information received from you as confidential, unless required to disclose them by a statutory body in connection with any claim which may arise out of the appointment.

Alternative ways of applying

Please contact [neal@eastsidepartnership.com](mailto:neal@eastsidepartnership.com) if you wish to apply in a different format.

Inclusivity

We acknowledge the unique contribution that all potential Board members can bring in terms of their education, experiences, opinions, culture, ethnicity, race, gender, nationality, age, religion, disability, sexual orientation and beliefs.

Inclusivity is one of our company values, and we are always looking at ways we can improve our diversity and accessibility.

Further information

If you would like to find out more about EastSide Arts and EastSide Partnership, or the role of the Chair please contact Neal Campbell, Cultural Development Manager by email: [neal@eastsidepartnership.com](mailto:neal@eastsidepartnership.com) or telephone 02890451900.

Recruitment/ application information

* Please complete this form and return to [gillian@eastsidepartnership.com](mailto:gillian@eastsidepartnership.com) by **12pm on Monday 20th October 2025.**
* An acknowledgement of your application will be sent on receipt. Late applications will not be accepted.
* Those selected by the shortlisting panel will be asked to attend an informal interview that will take place in our offices at Avalon House, 278 – 280 Newtownards Road on **Friday 31st October 2025.**

1. **Candidate Details:**

|  |  |
| --- | --- |
| Candidate Name: |  |
| Email Address: |  |
| Contact telephone number: |  |

1. **Declaration**

I hereby certify that all the information given by me in connection with this application is correct to the best of my knowledge, that all the questions relating to me have been accurately and fully answered and that I possess all the qualifications I claim to hold.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Contacting you**

We will normally contact you by **email**; however, if you would prefer to be contacted by telephone please indicate this below:

Telephone  Mobile

1. **Where did you hear about this opportunity?**

EastSide Arts/ EastSide Partnership website

EastSide Arts/ EastSide Partnership social media

Community NI website  Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Access requirements: Please let us know about any reasonable adjustments you may require during the recruitment process, and in particular the interview stage.**

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1. **Eligibility for appointment as a director**

As well as being a registered charity, EastSide Arts is also a company limited by guarantee. As such, we are governed by the Companies Act 2006 and the following questions relate to company director eligibility.

Have you ever been convicted of a criminal offence (other than minor motoring offences) which is not spent in accordance with the Rehabilitation of Offenders Act 1974?

Yes  No

Are you the subject of any legal, criminal or statutory investigations or actions, or are any pending?

Yes  No

Have you ever been adjudged bankrupt or made a composition or arrangement with your creditors over the past 10 years?

Yes  No

Have you ever been disqualified from acting as a company director or in the conduct of a company, or are you under investigation in relation to a potential director’s disqualification?

Yes  No

Are you or have you been a director, partner or manager of a company which has gone into liquidation, receivership or administration?

Yes  No

If you ticked yes at any of the above, please provide details below.

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1. **Skills, knowledge and experience**

Applicants who appear, from the information provided, to be the most suitable in terms of the selection criteria will be invited to an informal interview.

Please demonstrate clearly how you satisfy **any or all** of the areas we are looking to recruit. Give as much relevant information as possible – remember, this is the only part of the form that the shortlisting panel will see. Your skills and experience do not have to be limited to your work. We want candidates with a variety of lived experiences, so feel free to include experience from all parts of your life.

1. **Relationships, Networks and Knowledge with the Arts and Cultural sectors**

**(please limit your response to 300 words)**

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1. **Financial Management and Business Planning**

**(please limit your response to 300 words)**

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1. **Commercial Income Generation and Fundraising Strategies**

**(please limit your response to 300 words)**

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